OFFICE OF THE PRINCIPAL

RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in

Email: rabindrasadancollege@gmail.com

NOTICE

Date:28.06.2018

A meeting of IQAC Core Committee will be held on **06-07-2018** at 2 pm in the Principal's chamber to discuss the following agenda:

1. Confirmation of the proceedings of last Meeting
2. One Day Orientation Program on code of conducts and facilities available in the college.
3. One day programme on Environmental awareness
4. Awareness Program on use of Library Resources.
5. Misc

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.
Thanking you.

Dipankar Ds Choudhury
Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTE OF THE IQAC MEETING, DATED THE 06-07-2018

A meeting of the Core Committee of the internal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 06.07.2018 at 2PM in the Principal's Chamber. Dr Nibedita Nath, Chairperson of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:

1.Dr. Nibedita Nath
2.Dr. D.Das Choudhury
3.Dr. (Smt) S.Deb
4.Sri Kishalay Chakraborti
5.Dr. R.Chanda
6.Dr. Nilanjan De
7.Sri Sanjay Kr. Seal
8.Dr. D.Ghosh
9.Dr. Kailash Sarma
10.Mrs Sangita Das Talukdar
11.Sri A.C.Das
12.Sri Shankar Prasad Das
13. Munna Das
14. Sathi Nath

Agenda:

1. **One Day Orientation Program on code of conducts and facilities available in the college.**
2. **One day programme on Environmental awareness**
3. **Awareness Program on use of Library Resources.**

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Res. No.1:

After a threadbare discussion, the meeting resolved to organize a One day orientation programme for newly admitted students about code of conducts and facilities available tentatively on 01/08/2018

Res. No.2:

The members present in the meeting resolved to organize a One day programme on Environmental awareness on 22/11/2018

Res. No.3:

After a prolong discussion over the increasing demand of study materials as required by the students, the meeting resolved to organize a **One Week Phase wise Students Awareness Program on use of Library Resources** tentatively on 19/12/18. The meeting has further entrusted Smt Sangita Das Talukdar (Librarian) to take all initiatives to the success of the program.

Dipankar Das Chowdhury
Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
R.S.Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

ACTION TAKEN REPORT

1. In compliance with the above resolution, a **One Day Orientation Program on code of conducts and facilities available in the college** was organized in the college on 01/08/2018. All the participants are enlightened with new ideas into the use of ICT.
2. A One day programme on Environmental awareness was organized on 22/11/2018. There were numbers of students who participated in the program.
3. A One Week Phase wise Students Awareness Program on use of Library Resources was organized on 19/12/18.

Dipankar Dev Choudhury
Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL

RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in

Email: rabindrasadancollege@gmail.com

NOTICE

Date:28.11.2018

A meeting of IQAC Core Committee will be held on 06.12.2018 at 2 pm in the Principal's chamber to discuss the following agenda:

1. Confirmation of the proceedings of last Meeting
2. One day workshop on evaluation of answer scripts.
3. One day workshop for participation of NCC and NSS students in extension of activities.
4. Awareness programme on preparation of Academic Calendar and Class Routine.
5. Misc

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.

Thanking you.

Dipankar Das Choudhury

Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTE OF THE IQAC MEETING, DATED THE 06.12.2018

A meeting of the Core Committee of the internal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 06.12.2018 at 2PM in the Principal's Chamber. Dr Nibedita Nath, Chairperson of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:

1.Dr. Nibedita Nath
2.Dr. D.Das Choudhury
3.Dr. (Smt) S.Deb
4.Sri Kishalay Chakraborti
5.Dr. R.Chanda
6.Dr. Nilanjan De
7.Sri Sanjay Kr. Seal
8.Dr. D.Ghosh
9.Dr. Kailash Sarma
10.Mrs Sangita Das Talukdar
11.Sri A.C.Das
12.Sri Shankar Prasad Das
13. Munna Das
14. Sathi Nath

Agenda:

1. **One day workshop on evaluation of answer scripts.**
2. **One day workshop for participation of NCC and NSS students in extension of activities.**
3. **Awareness programme on preparation of Academic Calendar and Class Routine.**

Res. No. 1.

The members present in the meeting felt the necessity to organize an awareness programme on preparation of Academic Calendar and Class Routine and accordingly the meeting decided the date i.e. 20/06/2018 for such program.

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Res. No.2:

The members present in the meeting has discussed about the necessity of awarding justified mark to students in their examination and accordingly it is decided that a One day workshop on evaluation of answer scripts be organized for maintaining equality at the most tentatively on 08/11/2018

Res. No.3:

Giving weightage to extra curriculum, the meeting decided to organize a One day workshop for participation of NCC and NSS students in extension of activities has to be organized on 16/01/19. Necessary arrangement for the success of the program is being entrusted with the Coordinator, IQAC.

Dipankar Das Choudhury
Coordinator,
IQAC, R S Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
R.S.Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

ACTION TAKEN REPORT

1. An awareness programme on preparation of Academic Calendar and Class Routine was organized on 20/06/2018
2. A One day workshop on evaluation of answer scripts was organized for maintaining equality at the most on 08/11/2018.
3. A One day workshop for participation of NCC and NSS students in extension of activities was organized on 16/01/19.

Dipankar Das Choudhury
Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

NOTICE

Date: 02.04.2019

A meeting of IQAC Core Committee will be held on 09.04.2019 at 2 pm in the Principal's chamber to discuss the following agenda:

1. Confirmation of the proceedings of last Meeting
2. Collection and analysis of Feedback from various stakeholders.
3. Debate Competition
4. Inspecting the college in respect of academic related matters
3. Miscellaneous

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.

Thanking you.

Dipankar Da Chetry

Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTE OF THE IQAC MEETING, DATED THE 09.04.2019

A meeting of the Core Committee of the internal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 09.04.2019 at 2PM in the Principal's Chamber. Dr Nibedita Nath, Chairperson of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:
1.Dr. Nibedita Nath
2.Dr. D.Das Choudhury
3.Dr. (Smt) S.Deb
4.Sri Kishalay Chakraborti
5.Dr. R.Chanda
6.Dr. Nilanjan De
7.Sri Sanjay Kr. Seal
8.Dr. D.Ghosh
9.Dr. Kailash Sarma
10.Mrs Sangita Das Talukdar
11.Sri A.C.Das
12.Sri Shankar Prasad Das
13. Munna Das
14. Sathi Nath

Agenda:

1. **Collection and analysis of Feedback from various stakeholders.**
2. **Debate Competition**
3. **Inspecting the college in respect of academic related matters**

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Res. No.1:

After a thorough discussion, the members present in the meeting unanimously adopted a resolution for collection and analysis of Feedback from various stakeholders' at the end of the session.

Res. No.2:

Keeping in view of students' quality enhancement, the members present in the meeting adopted a resolution for organizing Debate Competition among the college students in the month May.

Res. No. 3.

For the maintenance of regularity in all the academic functioning of the college, the members present in the meeting adopted a resolution for inspecting the college in respect of academic related matters in the month of June.

Coordinator
IQAC, R S Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
R.S.Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

ACTION TAKEN REPORT

1. In pursuance of the Resolution No. 1. Dt. 09.04.2019 collection and analysis of Feedback from various stakeholders was done.
2. As decided in the meeting, the Debate Competition was organized on 14.05.2019.
3. in view of students' quality enhancement, inspection in respect of academic related matters was done on 7.06.2019.

Dipankar Das Chanda

Coordinator
IQAC, R S Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

NOTICE

Date:01/07/2019

A meeting of IQAC Core Committee will be held on 5.07.2019 at 12-30 pm in the Principal's chamber to discuss the following agenda:

1. Confirmation of the proceedings of last Meeting
2. Orientation Program CBCS for teaching faculty
3. One Day Soft-skill Program for both teaching faculty and students.
4. Awareness program on e-learning resources in library.
5. Misc

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.

Thanking you.

Dipankar Das Choudhury

Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

A meeting of the Core Committee of the Intenal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 5.07.2019 at 12-30 PM in the Principal's Chamber. Dr Nibedita Nath, Chairperson of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:-

1.Dr. Nibedita Nath Nibedita Nath
2.Dr. D.Das Choudhury Dipankar Das Choudhury
3.Dr. (Smt) S.Deb Shilpi Deb
4.Sri Kishalay Chakraborti Kishalay Chakraborti
5.Dr. R.Chanda Rajdeep Chanda
6.Dr. Nilanjan De Nilanjan De
7.Sri Sanjay Kr. Seal Sanjoy Kr. Seal
8.Dr. D.Ghosh Dipen Ghosh
9.Dr. Kailash Sarma Kailash Sarma
10.Mrs Sangita Das Talukdar Sangita Das Talukdar
11.Sri A.C.Das Abinash Ch. Das
12.Sri Shankar Prasad Das Shankar Prasad Das
13. Munna Das Munna Das
14. Sathi Nath Sathi Nath

Agenda:

1. **Orientation Program CBCS for teaching faculty**
2. **One Day Soft-skill Program for both teaching faculty and students.**
3. **Awareness program on e-learning resources in library.**

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:
At the very outset the Chairperson of the IQAC Core Committee welcomed all the members to the meeting. She, then, requested the IQAC Coordinator to read out the proceedings of the last meeting and get it passed. The IQAC Coordinator read out the proceedings of the last meeting. The Meeting unanimously passed the proceedings.

Res. No.2:
After a threadbare discussion on the new syllabus to be introduced by the Assam University, the meeting unanimously resolved to organize **Orientation Program of CBCS for teaching faculty** tentatively **on** 13/08/2019

Res. No.3:
After a long discussion over the increasing demand of soft-skill and digitalization, the meeting resolved to organize a **One Day Soft-skill Program for both teaching faculty and students** on 22/11/19.

Res. No.4:
After a prolong discussion over the increasing demand of study materials as required by the teachers and students, the meeting resolved to organize **awareness program on e-learning resources** in library on 20/02/2020. The meeting has further entrusted Smt. Sangita Das Talukdar (Librarian) to take all initiatives to make the program success.

The meeting ended with thanks to and from the chair.

Dipankar Das Choudhury
Coordinator
IQAC, R S Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principali/c
IQAC, R S Girls' College,
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

ACTION TAKEN REPORT

1. In compliance with the above resolution, **Orientation Program of CBCS for teaching faculty** was organized on 13/08/2019.
2. As decided in the earlier meeting, **One Day Soft-skill Program for both teaching faculty and students** was organized on 22/11/19.
3. As already passed in the last meeting, an awareness program on **e-learning resources** in library was organized on 20/02/2020.

Coordinator
IQAC, R S Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

NOTICE

Date:4.11.2019

A meeting of IQAC Core Committee will be held on 11.11.2019 at 2 pm in the Principal's chamber to discuss the following agenda:

1. Confirmation of the proceedings of last Meeting
2. To provide a well equipped e-learning resource.
3. One Day Program on Video Editing for UG students.
4. Seminar on the values of moral education.
5. Misc

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.

Thanking you.

Dipankar Das Choudhury
Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

A meeting of the Core Committee of the Intemal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 11.11.2019 at 2-30 PM in the Principal's Chamber. Dr Nibedita Nath, Chairperson of the Core Commiftee Chaired the meeting. The following members were present in the meeting:

Member Present:-

1.Dr. Nibedita Nath
2.Dr. D.Das Choudhury
3.Dr. (Smt) S.Deb
4.Sri Kishalay Chakraborti
5.Dr. R.Chanda
6.Dr. Nilanjan De
7.Sri Sanjay Kr. Seal
8.Dr. D.Ghosh
9.Dr. Kailash Sarma
10.Mrs Sangita Das Talukdar
11.Sri A.C.Das
12.Sri Shankar Prasad Das
13. Munna Das
14. Sathi Nath

Agenda:

1. **To provide a well equipped e-learning resource.**
2. **One Day Program on Video Editing for UG students.**
3. **Seminar on the values of moral education.**

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:
At the very outset the Chairperson of the IQAC Core Committee welcomed all the members to the meeting. She, then, requested the IQAC Coordinator to read out the proceedings of the last meeting and get it passed. The IQAC Coordinator read out the proceedings of the last meeting held on 5.07.2019. The Meeting unanimously passed the proceedings.

Res. No.2:
With the increasing demand of digitalization of information as the order of the day, the members present in the meeting adopted a resolution to request the Principal to provide a well equipped **e-learning resource in library** to the benefit of the stakeholders.

Res. No.3:
In order to attract the interest of the students in the field of videography, the members present in the meeting unanimously resolved to organize a One **Day Program on Video Editing for UG students** tentatively on 28/02/2020.

Res. No.4:
In the interest of the society as a whole it is felt the necessity to maintain moral values in the educational institution as it is the centre of learning, the members present in the meeting agreed to organized a seminar on the values of moral education tentatively on 03/03/2020.
The meeting ended with thanks to and from the chair.

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Chairperson
IQAC, R. S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL

RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in

Email: rabindrasadancollege@gmail.com

ACTION TAKEN REPORT

1. As resolution adopted in the earlier meeting, the college has provided a well-equipped **e**-learning resource in library to the benefit of the stakeholders.
2. As decided in the meeting, a One Day Program on Video Editing for UG students was organized **on** 28/02/2020.
3. As decided in the earlier meeting, a seminar on the values of moral education was organized on 03/03/2020

Dipankar Das Chaudhury

Coordinator
IQAC,R.S. Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

NOTICE

Date:28.01.2020

A meeting of IQAC Core Committee will be held on 05.02.2020 at 2 pm in the Principal's chamber to discuss the following agenda:

1. Confirmation of the proceedings of last Meeting
2.Seminar in every department towards quality improvement.
3.Essay writing competition.
5. Misc

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.
Thanking you.

Dipankar Das Choudhury
Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

A meeting of the Core Committee of the Intemal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 05.02.2020 at 2PM in the Principal's Chamber. Dr Nibedita Nath Chairperson of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:

1.Dr. Nibedita Nath
2.Dr. D.Das Choudhury
3.Dr. (Smt) S.Deb
4.Sri Kishalay Chakraborti
5.Dr. R.Chanda
6.Dr. Nilanjan De
7.Sri Sanjay Kr. Seal
8.Dr. D.Ghosh
9.Dr. Kailash Sarma
10.Mrs Sangita Das Talukdar
11.Sri A.C.Das
12.Sri Shankar Prasad Das
13. Munna Das
14. Sathi Nath

Agenda:

1. **Seminar in every department towards quality improvement.**
2. **Essay writing competition.**

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:

At the very outset the Chairperson of the IQAC Core Committee welcomed all the members to the meeting.She, then, requested the IQAC Coordinator to read out the proceedings of the last meeting and get it passed. The IQAC Coordinator read out the proceedings of the last meeting held on 11.11.2019. The Meeting unanimously passed the proceedings.

Resolution No.2:

In view of quality improvement of the students, the members present in the meeting adopted a resolution to organize a seminar in every department within 18.03.2020 for the benefit of the students.

Resolution No.3:

In order to attract the interest of the students in the field of writing capacity, the members present in the meeting unanimously resolve to organize essay writing competition on 26.03.2020 with the following topics-

1. Integrity of the nation.
2. Brotherhood.
3. Unity in diversity.

The meeting ended with thanks to and from the chair.

Coordinator
IQAC, R S Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Chairperson
IQAC, R. S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

ACTION TAKEN REPORT

1. As resolution adopted in the earlier meeting, a seminar was organized in every department with date fixed by the concerned department.
2. As decided in the meeting, essay writing competition was organized on 26.03.2020.

Dipankar Das Choudhury

Coordinator
IQAC, R. S. Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in

Email: rabindrasadancollege@gmail.com

NOTICE

Date: 21.09.2020

A meeting of IQAC Core Committee will be held on 25.09.2020 at 2 pm in the Principal's chamber to discuss the following agenda:

1. Confirmation of the proceedings of last Meeting
2. Preparation of Academic and administrative audit report
3. One day Workshop on effective teaching learning process in online mode
4. Awareness programme extension activities in online mode and by maintaining social distancing
5. Miscellaneous

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.

Thanking you.

Dipankar Das Choudhury
Cordinator 21/9/2020
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTES OF THE MEETING HELD ON 25.09.2020

A meeting of the Core Committee of the Intenal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 25.09.2020 at 2-30 PM in the Principal's Chamber. Dr Nibedita Nath, Chairperson of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:-

1.Dr. Nibedita Nath Nibedita Nath
2.Dr. D.Das Choudhury Dipankar Das Choudhury
3.Dr. (Smt) S.Deb Chilpi Deb
4.Sri Kishalay Chakraborti Kishalay Chakraborti
5.Dr. R.Chanda Rajdeep Chanda
6.Dr. Nilanjan De Nilanjan De
7.Sri Sanjay Kr. Seal Sanjoy Kr Seal
8.Dr. D.Ghosh Dipa Ghosh
9.Dr. Kailash Sarma Kailash Sarma
10.Mrs Sangita Das Talukdar Sangita Das Talukdar
11.Sri A.C.Das Abinash Ch Das
12.Sri Shankar Prasad Das Shankar Prasad Das
13. Munna Das Munna Das
14. Sathi Nath Sathi Nath

Agenda:

1. Confirmation of the proceedings of last Meeting
2. Preparation of Academic and administrative audit report
3. One day Workshop on effective teaching learning process in online mode
4. Awareness programme on extension activities in online mode.
5. Miscellaneous

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:
At the very outset the Chairperson of the IQAC Core Committee welcomed all the members to the meeting. The IQAC Coordinator then,read out the proceedings of the last meeting. The Meeting unanimously passed the proceedings.

Res. No.2:
Members present in the meeting unanimously resolved that proper initiative be taken for the preparation of Academic and administrative audit report for the session 2020-2021 at the earliest.
The IQAC coordinator be requested to do the needful in this regard.

Res. No.3:
. Taking into account present pandemic situation, Members of the IQAC Core committee put emphasis on organizing one day Workshop on effective teaching learning process in online mode.
The IQAC coordinator be requested to take necessary step in this regard.

Res. No.4:
In the greater interest of the society, the members expressed the desire to organize an awareness programme on extension activities in online mode.
The IQAC coordinator be requested to take necessary step to enroll as many members as possible.

Dipankar Das Choudhury 25/9/2020
Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

25/9/2020
Chairperson
IQAC, R. S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

NOTICE

Date: 02.11.2020

A meeting of IQAC Core Committee will be held on 09.11.2020 at 2 pm in the Principal's chamber to discuss the following agenda:

1. Confirmation of the proceedings of last Meeting
2. One day workshop on ADMINISTRATIVE MANAGEMENT SKILLS for Non-Teaching Staff
3. Extension of Infrastructure augmentation
4. Awareness programme on Mentor-Mentee system among the students
5. Miscellaneous

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.

Thanking you.

Dipankar Das Choudhury
Cordinator 2/11
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTES OF THE MEETING HELD ON 09.11.2020

A meeting of the Core Committee of the Intenal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 09.11.2020 at 2-30 PM in the Principal's Chamber. Dr Nibedita Nath, Chairperson of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:-

1.Dr. Nibedita Nath
2.Dr. D.Das Choudhury
3.Dr. (Smt) S.Deb
4.Sri Kishalay Chakraborti
5.Dr. R.Chanda
6.Dr. Nilanjan De
7.Sri Sanjay Kr. Seal
8.Dr. D.Ghosh
9.Dr. Kailash Sarma
10.Mrs Sangita Das Talukdar
11.Sri A.C.Das
12.Sri Shankar Prasad Das
13. Munna Das
14. Sathi Nath

Agenda:

1. Confirmation of the proceedings of the last Meeting
2.One day workshop on ADMINISTRATIVE MANAGEMENT SKILLS for Non-Teaching Staff
3.Extension of Infrastructure augmentation
4.Awareness programme on Mentor-Mentee system among the students
5. Miscellaneous

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:
At the very outset the Chairperson of the IQAC Core Committee welcomed all the members to the meeting. The IQAC Coordinator then read out the proceedings of the last meeting. The Meeting unanimously passed the proceedings.

Res. No.2:
Members present in the meeting unanimously resolved that a one-day workshop on ADMINISTRATIVE MANAGEMENT SKILLS for Non-Teaching Staff be arranged to promote their skill in office management.
The IQAC coordinator be requested to do the needful in this regard.

Res. No.3:
Taking into consideration the existing infrastructural facility members unanimously resolved that necessary step be taken for Infrastructural augmentation of the Institution.
The IQAC coordinator be requested to take necessary step in this regard.

Res. No.4:
To enhance the quality of teaching learning methodology the members unanimously resolved that an orientation programme on Mentor-Mentee relationship be organized.
The IQAC coordinator be requested to take necessary step to implement the programme.

Dipankar Das Choudhury
9/11/2020
Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

9/11/2020
Chairperson
IQAC, R. S. Girls' College
Karimganj

Principal i/c
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

NOTICE

Date: 03.04.2021

A meeting of IQAC Core Committee will be held on 10.04.2021 at 2 pm in the Principal's chamber to discuss the following agenda:

1. Confirmation of the proceedings of last Meeting
2. Collection and analysis of Feedback from various stakeholders.
3. Continuation of the Best Practices
4. Extension Activities by NSS and NCC cells
5. Miscellaneous

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.

Thanking you.

Dipankar Das Choudhury
3/4/2021

Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTES OF THE MEETING HELD ON 10.04.2021

A meeting of the Core Committee of the Intenal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 10.04.2021 at 2-30 PM in the Principal's Chamber. Dr Ashok Kumar Das, Chairperson of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:-

1.Dr. Ashok Kumar Das
2.Dr. D.Das Choudhury
3.Dr. (Smt) S.Deb
4.Sri Kishalay Chakraborti
5.Dr. R.Chanda
6.Dr. Nilanjan De
7.Sri Sanjay Kr. Seal
8.Dr. D.Ghosh
9.Dr. Kailash Sarma
10.Mrs Sangita Das Talukdar
11.Sri A.C.Das
12.Sri Shankar Prasad Das
13. Munna Das
14. Sathi Nath

Agenda:

1. Confirmation of the proceedings of last Meeting
2. Collection and analysis of Feedback from various stakeholders.
3. Continuation of the Best Practices
4.Extension Activities by NSS and NCC cells
5.Miscellaneous

Principal
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:

At the very outset the Chairperson of the IQAC Core Committee welcomed all the members to the meeting. The IQAC Coordinator then read out the proceedings of the last meeting. The Meeting unanimously passed the proceedings.

Res. No.2:

Members present in the meeting unanimously resolved that Collection and analysis of Feedback from various stakeholders be done at the earliest.

The IQAC coordinator be requested to do the needful in this regard.

Res. No.3:

To promote the excellence of the institution, Members present in the meeting resolved that Institution Best Practices be continued.

The IQAC coordinator be requested to take necessary step to continue the Institutional best practices.

Res. No.4:

The members considering the present social scenario resolved that NSS and NCC cells be entrusted with the responsibility to hasten the extension activities in social spheres.

The IQAC coordinator be requested to take necessary steps to execute the programme at the earliest.

Dipankar Das Choudhury 10/4/2021

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Ashok Kr Das 10/4/2021

Chairperson
IQAC, R. S. Girls' College
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Date: 02.07.2021

NOTICE

A meeting of IQAC Core Committee will be held on 10.07.2021 at 2-30PM pm in the Principal's chamber to discuss the following agenda:

Agenda:

1. Confirmation of the proceedings of last Meeting.
2. Preparation of Academic and administrative audit report
3. Preparation of Green Audit and Energy audit
4. Phasewise Students awareness programme for using library resources
5. Signing of MOU with other HEIs for exchanging academic and cultural activities
6. Misc.

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.

Thanking you.

Dipankar Dey Chowdhury 4/7/21

Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTES OF THE MEETING HELD ON 10.07.2021

A meeting of the Core Committee of the lntenal Quality Assurance Cell (lQAC), Rabindrasadan Girls' College was held on 10.07.2021 at 2-30 PM in the Principal's Chamber. Dr Ashok Kumar Das, Chairman of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:-

1.Dr. Ashok Kumar Das
2.Mr. L.Hmar
3.Sri Siju Das
4.Dr. Jayeeta Bhattacharjee
5.Dr. (Mrs) Saradamani Das
6.Sri Kishalay Chakraborti
7.Sri Debasish Datta Choudhury
8.Dr. Rajdeep Chanda
9.Sri Sanjoy Kumar Seal
10.Dr. Nilanjan De
11.Dr.(Mrs) Memchaton Singha
12.Dr. Dipon Ghosh
13. Mrs. Sanghita Das Talukdar
14. Sri Subrata Kr. Dey
15.Dr. Dipankar Das Choudhury
16.Smt. Aditi Das
17.Dr. Arpita Das
18.Miss Anusrhree Das
19.Miss Pamli Das

Agenda:

1. Confirmation of the proceedings of last Meeting held on 10.04.2021
2. Preparation of Academic and administrative audit report
3. Preparation of Green Audit and Energy audit
4. Phasewise Students awareness programme for using library resources
5. Signing of MOU with other HEIs for exchanging academic and cultural activities
6. Misc.

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:
At the very outset the Chairman of the IQAC Core Committee welcomed all the members to the meeting. The IQAC Coordinator then, read out the proceedings of the last meeting held on 10.04.2021. The Meeting unanimously passed the proceedings.

Res. No.2:
Members present in the meeting unanimously resolved that proper initiative be taken for the preparation of Academic and administrative audit report for the session 2021-2022 at the earliest.
The IQAC coordinator be requested to do the needful in this regard.

Res. No.3: Members present in the meeting unanimously resolved that proper initiative be taken for the preparation of Academic and administrative audit report for the session 2021-2022 at the earliest.
The IQAC coordinator be requested to take necessary step in this regard

Resolution No.4:
Members present in the meeting unanimously resolved that Phasewise students awareness programme for using library resources be organized at the beginning of the session.
The IQAC coordinator be requested to take necessary step in this regard.

Res. No.5:
In the greater interest of the academic environment of the college, the members unanimously resolved that the signing of MOU with other HEIs be done at the earliest for exchanging academic and cultural activities. The IQAC coordinator be requested to take necessary step in this regard.
The meeting ended with thanks to and from the chair.

Dipankar Das Choudhury 10/7/2021
Coordinator,
IQAC, R S Girls' College,
Karimganj

Coordinator, IQAC
R.S. Girls' College
Karimganj

Ashok Kr Das 10/7/2021
Principal
R. S. Girls' College
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Date: 18.09.2021

NOTICE

A meeting of IQAC Core Committee will be held on 24.09.2021 at 2-30PM pm in the Principal's chamber to discuss the following agenda:

Agenda:

1. Confirmation of the proceedings of last Meeting held on 10.04.2021
2. Orientation programme for Non teaching staff on skill development
3. One day workshop for using ICT in classroom teaching.
4. Implementation and conduct of Non Formal Mode Courses
5. Miscellaneous

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.
Thanking you.

Dipankar Das Choudhury 18/9/2021

Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTES OF THE MEETING HELD ON 24.09.2021

A meeting of the Core Committee of the lntenal Quality Assurance Cell (lQAC), Rabindrasadan Girls' College was held on 24.09.2021 at 2-30 PM in the Principal's Chamber. Dr Ashok Kumar Das, Chairman of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:-

1.Dr. Ashok Kumar Das
2.Mr. L.Hmar
3.Sri Siju Das
4.Dr. Jayeeta Bhattacharjee
5.Dr. (Mrs) Saradamani Das
6.Sri Kishalay Chakraborti
7.Sri Debasish Datta Choudhury
8.Dr. Rajdeep Chanda
9.Sri Sanjay Kumar Seal
10.Dr. Nilanjan De
11.Dr.(Mrs) Memchaton Singha
12.Dr. Dipon Ghosh
13. Mrs. Sanghita Das Talukdar
14. Sri Subrata Kr. Dey
15.Dr. Dipankar Das Choudhury
16.Smt. Aditi Das
17.Dr. Arpita Das
18.Miss Anusrhree Das
19.Miss Pamli Das

Agenda:

1. Confirmation of the proceedings of last Meeting held on 10.04.2021
2. Orientation programme for Non teaching staff on skill development
3. One day workshop for using ICT in classroom teaching.
4. Implementation and conduct of Non Formal Mode Courses
5. Miscellaneous

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:
At the very outset the Chairperson of the IQAC Core Committee welcomed all the members to the meeting. The IQAC Coordinator then, read out the proceedings of the last meeting held on 10.07.2021. The Meeting unanimously passed the proceedings.

Res. No.2:
Members present in the meeting unanimously resolved that orientation programme for Non-teaching staff on skill development be conducted to enhance their skill level.
The IQAC coordinator be requested to do the needful in this regard.

Res. No.3:
Member expressed their eagerness that a one day workshop for using ICT in classroom teaching be organized for disseminating knowledge through technological devices.
The IQAC coordinator be requested to take necessary step in this regard.

Res. No.4:
Members of the core committee resolved that Non Formal Mode of Courses be conducted to raise the level of skill in different job seeking sectors.

The IQAC coordinator be requested to take necessary step to implement the courses.

Dipankar Das Choudhury
Coordinator,
IQAC, R S Girls' College,
Karimganj
24/9/2021

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Chairperson 24/9/2021
IQAC, R. S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Date: 01.11.2021

NOTICE

A meeting of IQAC Core Committee will be held on 08.11.2021 at 2-30PM pm in the Principal's chamber to discuss the following agenda:

Agenda:

1. Confirmation of the proceedings of the last meeting.
2. Feedback from all stakeholders
3. Continuous Academic and administrative infrastructure augmentation
3. Orientation programme for encouraging teaching faculty to engage in research activities
4. Miscellaneous

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.
Thanking you.

Dipankar Das Choudhury
01/11/2021
Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTES OF THE MEETING HELD ON 08.11.2021

A meeting of the Core Committee of the Intenal Quality Assurance Cell (IQAC), Rabindrasadan Girls' College was held on 08.11.2021 at 2-30 PM in the Principal's Chamber. Dr Ashok Kumar Das, Chairman of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:-

1.Dr. Ashok Kumar Das
2.Mr. L.Hmar
3.Sri Siju Das
4.Dr. Jayeeta Bhattacharjee
5.Dr. (Mrs) Saradamani Das
6.Sri Kishalay Chakraborti
7.Sri Debasish Datta Choudhury
8.Dr. Rajdeep Chanda
9.Sri Sanjay Kumar Seal
10.Dr. Nilanjan De
11.Dr.(Mrs) Memchaton Singha
12.Dr. Dipon Ghosh
13. Mrs. Sanghita Das Talukdar
14. Sri Subrata Kr. Dey
15.Dr. Dipankar Das Choudhury
16.Smt. Aditi Das
17.Dr. Arpita Das
18.Miss Anusrhree Das
19.Miss Pamli Das

Agenda:

1. Confirmation of the proceedings of the last meeting.
2. Feedback from all stakeholders
3. Continuous Academic and administrative infrastructure augmentation
3. Orientation programme for encouraging teaching faculty to engage in research activities
4. Miscellaneous

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:

At the very outset the Chairman of the IQAC Core Committee welcomed all the members to the meeting. The IQAC Coordinator read out the proceedings of the last meeting held on 24.09.2021. The Meeting unanimously passed the proceedings.

Res. No.2:

Members present in the meeting unanimously resolved that feedback from various stakeholders be taken at the end of the session.

The IQAC coordinator be requested to do the needful in this regard.

Res. No.3:

4. Members present in the meeting resolved that to raise the level of excellence of the college the IQAC cell be requested to take necessary steps for Continuous Academic and administrative infrastructure augmentation by utilizing various resources.

The IQAC coordinator be requested to take necessary step in this regard.

Res. No.4:

In the greater interest of the academic advancement, the members expressed the desire to organize an orientation programme for encouraging teaching faculty to go for research activities seeking financial support from various research agencies.

The IQAC coordinator be requested to take necessary step in this respect.

The meeting ended with thanks to and from the chair.

Dipankar Das Choudhury
Coordinator, 8/11/2021
IQAC, R S Girls' College,
Karimganj
Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Ashok Kr Das
Chairperson 8/11/2021
IQAC, R. S. Girls' College
Karimganj
Principal
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710
Grade – 'B'(Re-Accredited by NAAC)
www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Date: 07.03.2022

NOTICE

A meeting of IQAC Core Committee will be held on 15.03.2022 at 2-30PM pm in the Principal's chamber to discuss the following agenda:

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Organizing workshop on Yoga
3. Preparation of Annual Activity Calendar for Academic, Cultural, Co-curricular Activities of the Institution for Quality enhancement.
4. Miscellaneous

All distinguished members are requested to remain present in the meeting and offer their valuable suggestions.
Thanking you.

07/03/22

Cordinator
Internal Quality Assurance Cell
Rabindrasadan Girls' College, Karimganj

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE
P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

MINUTES OF THE MEETING HELD ON 15.03.2022

A meeting of the Core Committee of the lntenal Quality Assurance Cell (lQAC), Rabindrasadan Girls' College was held on 15.03.2022 at 2-30 PM in the Principal's Chamber. Dr Ashok Kumar Das, Chairman of the Core Committee Chaired the meeting. The following members were present in the meeting:

Member Present:-

1.Dr. Ashok Kumar Das
2.Mr. L.Hmar
3.Sri Siju Das
4.Dr. Jayeeta Bhattacharjee
5.Dr. (Mrs) Saradamani Das
6.Sri Kishalay Chakraborti
7.Sri Debasish Datta Choudhury
8.Dr. Rajdeep Chanda
9.Sri Sanjay Kumar Seal
10.Dr. Nilanjan De
11.Dr.(Mrs) Memchaton Singha
12.Dr. Dipon Ghosh
13. Mrs. Sanghita Das Talukdar
14. Sri Subrata Kr. Dey
15.Dr. Dipankar Das Choudhury
16.Smt. Aditi Das
17.Dr. Arpita Das
18.Miss Anusrhree Das
19.Miss Pamli Das

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Organizing workshop on Yoga
3. Preparation of Annual Activity Calendar for Academic, Cultural, Co-curricular Activities of the Institution for Quality enhancement.
5. Miscellaneous

OFFICE OF THE PRINCIPAL
RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadangirlscollege.in
Email: rabindrasadancollege@gmail.com

Resolution No.1:

At the very outset the Chairperson of the IQAC Core Committee welcomed all the members to the meeting. The IQAC Coordinator then,read out the proceedings of the last meeting held on 8.11.2021. The Meeting unanimously passed the proceedings.

Res. No.2:

Members present in the meeting unanimously resolved that an workshop programme on Yoga be organized to minimize the level of stress and to keep body and mind fit and fine.

The IQAC coordinator be requested to do the needful in this regard.

Res. No.3:

Members present resolved that emphasis be given for the preparation of Annual Activity Calendar for Academic, Cultural, Co-curricular Activities for Quality enhancement of the Institution.

The IQAC coordinator be requested to take necessary step in this regard.

Res. No.4:

Members present resolved that a Self Defense awareness programme be organized in collaboration with Police administration in the college premises.

The IQAC coordinator be requested to take necessary step to do the needful.

15/03/22

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Ashok Kr Dey
15/3/2022

Chairperson
IQAC, R. S. Girls' College
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

OFFICE OF THE PRINCIPAL

RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadancolleges.in Email: rabindrasadancollege@gmail.com

Date: 28th June, 2022

NOTICE

This is for the information of all the members of IQAC that a meeting of the IQAC will be held on 5th July, 2022 at 2PM in the principal's chamber to discuss the following agenda.

All are requested to attend the meeting.

Agenda:

1. Awareness on Skill Development Program
2. Phase wise Students awareness programme for using library resources
3. One day training programme on video editing for UG students

Coordinator,IQAC
R.S.Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

MINUTE OF THE IQAC MEETING, DATED THE 05/07/2022

The meeting of IQAC held on 05/07/22, in the Principal's Chamber. The Principal-cum-Chairman presided over the meeting to discuss the following agenda. Thereupon the following resolutions are adopted.

Member Present:-

1. Dr. Ashok Kumar Das
2. Mr. L.Hmar
3. Sri Siju Das
4. Dr, Jayeeta Bhattacharjee
5. Dr. Saradamani Das
6. Sri Kishalay Chakraborti
7. Sri Debasish Datta Chowdhury
8. Dr. Rajdeep Chanda
9. Sri Sanjoy Kr. Seal
10. Dr. Nilanjan De
11. Dr. Memchaton Singha
12. Dr. Dipon Ghosh
13. Dr. Sangita Das Talukdar
14. Dr. Dipankar Das Choudhury
15. Sri Subrata Kumar Dey
16. Smt. Aditi Das
17. Dr. Arpita Das
18. Smt. Anusree Das
19. Smt. Pamli Das

Agenda:

1. **Awareness on Skill Development Program**
2. **Phase wise Students awareness programme for using library resources**
3. **One day training programme on video editing for UG students**

Res. No.1:

At the outset, President of the meeting welcomes all the members to the meeting. The coordinator of IQAC then, read out the proceedings of the last meeting and members after thorough discussion passed the proceedings unanimously.

Resolution No.2:

The Coordinator, IQAC placed before the house that an awareness programme on Skill Development is to be organized for the improvement of students' potentialities. The meeting

entrusted the IQAC Cell to take initiative for its implementation in practice to the benefit of the students.

Res. No.3:

The member present in the meeting adopted a resolution to organize awareness programme on e-learning resources in library resources. The Librarian is entrusted to Carrey out the program.

Res. No.4:

In order to attract the interest of the students in the field of videography, the members present in the meeting unanimously resolved to organize a One **Day Program on Video Editing for UG students** tentatively on 15/07/2022.

The meeting ended with thanks to and from the chair.

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

ACTION TAKEN

1. As decided in the meeting, the program was organized by the DICC in association with IQAC, R S Girls' College on **15/07/2022**.
2. As earlier meeting's resolution 'One week phase wise students' awareness programme on e-learning resources in library resources' was organized during 10/07/2022-16/07/22 so as to acquaint the students to the benefit of their studies. There were 400 students who had participated in the program.
3. As decided earlier One **Day Program on Video Editing for UG students** was organized on 15/07/2022.

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL

RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadancolleges.in Email: rabindrasadancollege@gmail.com

Date: 27th September, 2022

NOTICE

This is for the information of all the members of IQAC that a meeting of the IQAC will be held on 5th October, 2022 at 2PM in the principal's chamber to discuss the following agenda.

All are requested to attend the meeting.

Agenda:

1. **Knowledge Exchange Program amongst the students through a joint venture with other institutions.**
2. **One Day Workshop on soft skill programme for Non-Teaching staff.**
3. **Blood Donation Camp**

Coordinator,IQAC
R.S.Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

MINUTE OF THE IQAC MEETING, DATED THE 05/10/2022

The meeting of IQAC held on 05/10/22, in the Principal's Chamber. The Principal-cum-Chairman presided over the meeting to discuss the following agendas. Thereupon the followings resolutions are adopted.

Member Present:-

1. Dr. Ashok Kumar Das
2. Mr. L.Hmar
3. Sri Siju Das
4. Dr, Jayeeta Bhattacharjee
5. Dr. Saradamani Das
6. Sri Kishalay Chakraborti
7. Sri Debasish Datta Chowdhury
8. Dr. Rajdeep Chanda
9. Sri Sanjoy Kr. Seal
10. Dr. Nilanjan De
11. Dr. Memchaton Singha
12. Dr. Dipon Ghosh
13. Dr. Sangita Das Talukdar
14. Dr. Dipankar Das Choudhury
15. Sri Subrata Kumar Dey
16. Smt. Aditi Das
17. Dr. Arpita Das
18. Smt. Anusree Das
19. Smt. Pamli Das

Agenda:

1. **Knowledge Exchange Program amongst the students through a joint venture with other institutions.**
2. **One Day Workshop on soft skill programme for Non-Teaching staff.**
3. **Blood Donation Camp**

Res. No.1:

At the outset, President of the meeting welcomes all the members to the meeting. The coordinator of IQAC then, read out the proceedings of the last meeting and members after thorough discussion passed the proceedings unanimously.

MINUTE OF THE IQAC MEETING, DATED THE 05/10/2022

The meeting of IQAC held on 05/10/22, in the Principal's Chamber. The Principal-cum-Chairman presided over the meeting to discuss the following agendas. Thereupon the followings resolutions are adopted.

Member Present:-

1. Dr. Ashok Kumar Das
2. Mr. L.Hmar
3. Sri Siju Das
4. Dr, Jayeeta Bhattacharjee
5. Dr. Saradamani Das
6. Sri Kishalay Chakraborti
7. Sri Debasish Datta Chowdhury
8. Dr. Rajdeep Chanda
9. Sri Sanjoy Kr. Seal
10. Dr. Nilanjan De
11. Dr. Memchaton Singha
12. Dr. Dipon Ghosh
13. Dr. Sangita Das Talukdar
14. Dr. Dipankar Das Choudhury
15. Sri Subrata Kumar Dey
16. Smt. Aditi Das
17. Dr. Arpita Das
18. Smt. Anusree Das
19. Smt. Pamli Das

Agenda:

1. **Knowledge Exchange Program amongst the students through a joint venture with other institutions.**
2. **One Day Workshop on soft skill programme for Non-Teaching staff.**
3. **Blood Donation Camp**

Res. No.1:

At the outset, President of the meeting welcomes all the members to the meeting. The coordinator of IQAC then, read out the proceedings of the last meeting and members after thorough discussion passed the proceedings unanimously.

Res. No.2:

There was a discussion on quality improvement and the necessity of knowledge exchange amongst the students through a joint venture project work with other institutions. After a thorough and detailed discussion on it, the members present in the meeting adopted a resolution for its readiness to sign MoU with the interested institution to work together with our institution. The meeting further entrusted the Principal and Coordinator, IQAC to make contact with any interested institution to work together and sign the Memorandum of Understanding (MoU) consistent to the rules laid down by the UGC.

Res. No.3:

After a long discussion over the increasing demand of soft-skill and digitalization, the meeting resolved to organize a **One Day Workshop on soft skill programme for Non-Teaching Staff** tentatively on 16/10/22.

The coordinator IQAC be requested to take necessary steps in this regard.

Res. No.4:

Perceiving the increasing demand of blood in Hospital, the members present in the meeting decided to organize a Blood Donation Camp tentatively on 17/11/22

The coordinator, IQAC, be requested to do the needful.

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

ACTION TAKEN

1. In pursuance of the above resolution, Memorandum of Understanding (MoU) was signed with Nilambazar College **on 26/10/2022**
2. As decided in the earlier meeting, **One Day Workshop on soft skill programme for Non-Teaching Staff was organized** on 16/10/22
3. According to earlier resolution adopted in the meeting, Blood Donation Camp was organized on 17/11/22.

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL

RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadancolleges.in Email: rabindrasadancollege@gmail.com

Date:25th January,2023

NOTICE

This is for the information of all the members of IQAC that a meeting of the IQAC will be held on 4th February, 2023 at 2PM in the principal's chamber to discuss the following agenda.

All are requested to attend the meeting.

Agenda:

1. **Awareness program on e-learning resources in library.**
2. **Introduction of Computer Courses**
3. **Misc**

Coordinator,IQAC
R.S.Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

MINUTE OF THE IQAC MEETING, DATED THE 04/02/23

The meeting of IQAC held on 04/02/23, in the Principal's Chamber. The Principal-cum-Chairman presided over the meeting to discuss the following agendas. Thereupon the followings resolutions are adopted.

Member Present:-

1. Dr. Ashok Kumar Das
2. Mr. L.Hmar
3. Sri Siju Das
4. Dr, Jayeeta Bhattacharjee
5. Dr. Saradamani Das
6. Sri Kishalay Chakraborti
7. Sri Debasish Datta Chowdhury
8. Dr. Rajdeep Chanda
9. Sri Sanjoy Kr. Seal
10. Dr. Nilanjan De
11. Dr. Memchaton Singha
12. Dr. Dipon Ghosh
13. Dr. Sangita Das Talukdar
14. Dr. Dipankar Das Choudhury
15. Sri Subrata Kumar Dey
16. Smt. Aditi Das
17. Dr. Arpita Das
18. Smt. Anusree Das
19. Smt. Pamli Das

Agenda:

1. **Awareness program on e-learning resources in library.**
2. **Introduction of Computer Courses**
3. **Misc**

Res. No.1:

At the outset, President of the meeting welcomes all the members to the meeting. The coordinator of IQAC then, read out the proceedings of the last meeting and members after thorough discussion passed the proceedings unanimously.

Res. No.3:

After a prolong discussion over the increasing demand of study materials as required by the teachers and students, the meeting resolved to organize **awareness program on e-learning resources** in library. The meeting has further entrusted Smt Sangita Das Talukdar (Librarian) to take all initiatives to the success of the program.

Res. No.4:

Considering the increasing demand of skill development, the members present in the meeting adopted a resolution for the **introduction of Computer Courses** in the college for the benefit of the students at the earliest by affiliating with the UGC accredited institution. The meeting further requested the Principal and Coordinator, IQAC to take initiative in this regard.

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimgan

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

ACTION TAKEN

1. As already passed in the last meeting, an awareness program on **e-learning resources** in library was organized on 15/01/2023.
2. As per earlier resolution, the Computer Courses was introduced in the college after Memorandum of Understanding (MoU) duly signed with AISECT on **17/02/2023.**

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL

RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadancolleges.in Email: rabindrasadancollege@gmail.com

Date: 22February, 2023

NOTICE

This is for the information of all the members of IQAC that a meeting of the IQAC will be held on 1st March, 2023 at 2PM in the principal's chamber to discuss the following agenda.

All are requested to attend the meeting.

Agenda:

1. **One day orientation programme on code of conduct for UG students.**
2. One Day workshop on Video Editing for UG students was organized on 28/03/2022
3. **Seminar on the values of moral education**
4. **Misc**

Coordinator,IQAC
R.S.Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

MINUTE OF THE IQAC MEETING, DATED THE 01.03.2023

Proceedings of the meeting of IQAC, held on **01/03/23**, in the Principal's Chamber resolved the followings.

Member Present:-

1. Dr. Ashok Kumar Das
2. Mr. L.Hmar
3. Sri Siju Das
4. Dr, Jayeeta Bhattacharjee
5. Dr. Saradamani Das
6. Sri Kishalay Chakraborti
7. Sri Debasish Datta Chowdhury
8. Dr. Rajdeep Chanda
9. Sri Sanjoy Kr. Seal
10. Dr. Nilanjan De
11. Dr. Memchaton Singha
12. Dr. Dipon Ghosh
13. Dr. Sangita Das Talukdar
14. Dr. Dipankar Das Choudhury
15. Sri Subrata Kumar Dey
16. Smt. Aditi Das
17. Dr. Arpita Das
18. Smt. Anusree Das
19. Smt. Pamli Das

Agenda:

1. **One day orientation programme on code of conduct for UG students.**
2. One Day workshopon Video Editing for UG students was organized on 28/03/2022
3. **Seminar on the values of moral education**
4. **Misc**

Res. No.1:

At the outset, President of the meeting welcomes all the members to the meeting. The coordinator of IQAC then, read out the proceedings of the last meeting and members after thorough discussion passed the proceedings unanimously.

Res. No.2:

In view of maintenance of discipline in the college, the members present in the meeting adopted a resolution to organize a One day orientation programme on code of conduct for UG students, tentatively on 11/03/22.

Res. No.3:

Members present in the meeting discussed that One Day workshop on Video Editing for UG students be organized and Coordinator, IQAC be requested to do the needful.

Res. No.2:

In the interest of the society as a whole it is felt the necessity to maintain moral values in the educational institution as it is the centre of learning, the members present in the meeting agreed to organize a seminar on the values of moral education tentatively on 20/03/2020

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimgan

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

ACTION TAKEN

1. As resolution adopted in the earlier meeting, a One day orientation programme on code of conduct for UG students, tentatively on 11/03/22
2. As decided in the meeting, a One Day workshop on Video Editing for UG students was organized on 28/03/2022.
3. As decided in the earlier meeting, a seminar on the values of moral education was organized on 20/03/2020

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

OFFICE OF THE PRINCIPAL

RABINDRASADAN GIRLS' COLLEGE

P.O. & DIST KARIMGANJ (ASSAM) 788710

Grade – 'B'(Re-Accredited by NAAC)

www.rabindrasadancolleges.in Email: rabindrasadancollege@gmail.com

Date:23rd March, 2023

NOTICE

This is for the information of all the members of IQAC that a meeting of the IQAC will be held on 31th March, 2023 at 2PM in the principal's chamber to discuss the following agenda.

All are requested to attend the meeting.

Agenda:

1. **Awareness Program on Skill Development**
2. **Seminar in every department towards quality improvement.**
3. **Awareness programme on Mentor-Mentee system among the students**
4. **Misc**

Coordinator,IQAC
R.S.Girls' College
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

MINUTE OF THE IQAC MEETING, DATED THE 31.03.2023

Proceedings of the meeting of IQAC, held on 31/03/23, in the Principal's Chamber resolved the followings.

Member Present:-

1. Dr. Ashok Kumar Das
2. Mr. L.Hmar
3. Sri Siju Das
4. Dr, Jayeeta Bhattacharjee
5. Dr. Saradamani Das
6. Sri Kishalay Chakraborti
7. Sri Debasish Datta Chowdhury
8. Dr. Rajdeep Chanda
9. Sri Sanjoy Kr. Seal
10. Dr. Nilanjan De
11. Dr. Memchaton Singha
12. Dr. Dipon Ghosh
13. Dr. Sangita Das Talukdar
14. Dr. Dipankar Das Choudhury
15. Sri Subrata Kumar Dey
16. Smt. Aditi Das
17. Dr. Arpita Das
18. Smt. Anusree Das
19. Smt. Pamli Das

Agenda:

1. **Awareness Program on Skill Development**
2. **Seminar in every department towards quality improvement.**
3. **Essay writing competition.**
4. **Awareness programme on Mentor-Mentee system among the students**

Res. No.1:

At the outset, President of the meeting welcomes all the members to the meeting. The coordinator of IQAC then, read out the proceedings of the last meeting and members after thorough discussion passed the proceedings unanimously.

Res. No.2:

After a thorough discussion over skill development, the members present in the meeting decided to organize Awareness Program on Skill Development tentatively on 12/04/23.

Res. No.3:

In view of quality improvement of the students, the members present in the meeting adopted a resolution to organize a seminar in every department within 15th April, 2023 for the benefit of the students.

Res. No. 4:

Since the government instructed the college to set up Mentor-Mentee, the members present in the meeting resolved to organize awareness program on **Mentor-Mentee** tentatively on 29/08/23

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj

ACTION TAKEN

1. As the earlier resolution adopted, Awareness on Skill Development was jointly organized by IQAC, R S Girls' College with AISECT on 12/04/23
2. As resolution adopted in the earlier meeting, a seminar was organized in every department with date fixed by the concerned department.
3. As adopted by the meeting's resolution No. 4 dated 31/03/23, awareness program on **Mentor-Mentee** was organized on 29/08/23.

Chairman
IQAC, R S Girls' College,
Karimganj

Principal
Rabindrasadan Girls' College
Karimganj

Coordinator,
IQAC, R S Girls' College,
Karimganj

Co-ordinator, IQAC
R.S. Girls' College
Karimganj