



ASSAM UNIVERSITY: SILCHAR
APPLICATION FORM FOR SCRUTINY / RE-EVALUATION

(See rules and regulations overleaf)

(One candidate should submit one application only for any number of PARTS / SEMESTER)

- 1. Name (in Block Letters) :
2. (a) Father's Name :
(b) Mother's Name :
3. Address for correspondences :
Pin : Phone(M):
4. Name of the College/ Deptt. :
5. Name of Examination :
6. Year of Examination : Roll No. :
7. Paper & subject in which Re-evaluation is sought for :

Table with 2 columns: Theory Paper, Marks Obtained. Rows (i) through (v).

Fees paid ₹ in Cash / Draft No. Date

- 8. Candidate should write two sentences in the language in which answers were written as specimen of his/ her hand Writing
(i)
(ii)

9. Whether Mark sheet in original has/have been enclosed Yes / No.
(Give details of mark sheets enclosed)-

It is certified that the statements made above are true to the best of my knowledge and belief. The mark sheets were received by the College/ Department from the University on

Checked, forwarded & recommended

(Signature of the Candidate)
Date:

Principal / HOD (Seal)
Memo No.

Date

(FOR UNIVERSITY OFFICE USE ONLY)

Checked. Scrutiny / Re-evaluation is permissible as per Rules

Granted / not granted

Signature of Dealing Asstt.

Section Officer

Controller of Examinations

REGULATION ON RE-EVALUATION

[As per resolution of the Academic Council Meeting dated 13-05-04 and the Executive Council Meeting dated 18-05-04 and as amended vide letter no. AUE/RE-EV/2004 DATED 09-08-04]

1. A candidate may apply for re-evaluation of course(s), subject to a maximum of three paper(s) course(s) on payment of Rs. 150/- per course/paper in the shape of Demand Draft, in prescribed form through the Principal of the College / Head of the Department (in case of postgraduate students) for onward transmission to the Examination Branch.
2. The re-evaluation of the scripts will be restricted to the theory papers only and not in the practical or dissertation or project papers.
3. Re-evaluation of particular paper shall be permitted if marks secured in the particular paper are short of 15% of full marks (i) to pass or (ii) to secure 45% or (iii) to secure 60%. For Postgraduate courses besides provision of 3 (i), 3(ii), & 3(iii), candidate securing 15% short of 55% marks can also apply for re-evaluation.
4. Candidates who have secured 50% and above but failed in one paper only & marks secured not covered by clause 3 (15% of full marks) can also apply for re-evaluation of that paper only.
5. The application for re-evaluation must be submitted as per direction contained in the Result sheet but not later than thirty days from the date of receipt of mark sheets by the College/Department from the University in the manner prescribed at Clause (I) above. Applications submitted thereafter shall not be entertained.
6. Notwithstanding anything provided in this regulation, a candidate may apply for scrutiny (re-totaling) for maximum of five papers inclusive of re-evaluation papers at TDC level. However for scrutiny, fees shall be Rs.75/- per paper. In any case, the re-evaluation & scrutiny may be done by a candidate subject to a maximum of five papers.

Please Note:-

- a) The process of re-evaluation has no fixed time limit; however, the University will take all efforts to complete the process as early as possible.
- b) Original Mark sheet of the paper(s) in which re-evaluation is sought along with the part/semester mark sheet (if applicable) must be enclosed with this application.
- c) Incomplete application form and form submitted after due date shall not be entertained.
- d) Fees once paid are not refundable.
- e) No communication in this regard shall be entertained.
- f) Application for scrutiny/re-evaluation is to be submitted to the respective Colleges / Departments for onward transmission to the University.

NO APPLICATION IN THIS REGARD WILL BE ACCEPTED BY THE UNIVERSITY FROM THE STUDENTS DIRECTLY.